



SCHEDULING FOR MICROSCOPES

This year's

scheduling for the Microscope lab pack has begun. Teachers planning to use the 16 elementary microscopes are reminded that they must have formal microscope training. Also, the transporting is conducted by the users. That, is the user picks up the unit where it was last used. You may request the use of the microscopes for up to a two week period. To schedule, please complete the loan request and send it to the Regional Office of Education.

NOTE: Cost of repair and/or replacement of damaged equipment shall be the responsibility of the school district. The Regional Office of Education is exempt from any and all liabilities for physical injury resulting from use of the microscopes.

DATE: _____

SCHOOL DISTRICT: _____

BUILDING WHERE MICROSCOPES ARE TO BE USED:

REQUESTED DATES OF USE: _____

2ND CHOICE: _____

PERSON MAKING REQUEST: _____

SCHOOL PHONE: _____

EMAIL ADDRESS:

PERSON WITH TRAINING:

LOCATION OF UNITS FOR PICK UP BY NEXT USER:

Regional Office of Education, 3430 Avenue of the Cities,
Moline, IL 61265
Phone: 309/736-1111